

## **Lancashire Health and Well-being Board**

### **SEND Sub-Committee Terms of Reference**

#### **Purpose**

To scrutinise the progress on the implementation of the Accelerated Progress Plan and the associated Key Performance Indicators on behalf of the Health and Wellbeing Board.

To make recommendations as appropriate to the Health and Wellbeing Board and/or the responsible officers for the county council and CCG's to secure improvement.

To oversee reports as required to the DfE SEND Intervention Unit and NHS England/Improvement (E/I),

#### **Membership**

- LCC Cabinet member for Health and Wellbeing
- LCC Cabinet member for Children and Young People
- Two Non-Executives from the Joint Committee of the Clinical Commissioning Groups (to be confirmed)
- Chief Operating Officer Morecambe Bay CCG (responsible lead officer for SEND)
- LCC Director of Education and Skills (responsible officer for SEND services)

Members may nominate a substitute or replacement in accordance with the arrangements within their own organisations

#### **Chair**

The Chair will be appointed at the first meeting by the members.

In the absence of the Chair at a meeting, the Chair for that meeting will be chosen from among the members present

#### **Meetings**

Meetings will be monthly or as otherwise determined by the membership.

#### **Quoracy**

The quorum is 3 members, including at least one County Councillor and one NHS non-executive member.

## **Voting**

Wherever possible, decision should be by consent of the meeting. Where a vote is necessary, it will be by show of hands. In the event of a tie, the Chair does not have a second or casting vote, and the decision in question shall be deferred.

## **Support**

Administrative support for the meeting will be provided by Lancashire County Council

## **Other provisions**

Where not covered by the above provisions, the existing Constitution and Standing Orders of the County Council shall apply.